



**Indira Gandhi Delhi Technical University for Women**  
**Kashmere Gate, Delhi-110006**

No.IGDTUW/BAMS/GA/2018/

Dated 12.03.2020

**ORDER**

**Subject: Regarding Temporary suspension/exemption from Bio-Metric Attendance**

This is with reference to Order No.F.18/46/2016/Misc./GAD/Office Order/Admn./820-28 dated 05.03.2020 issued by General Administration Department, Govt. of NCT of Delhi on the subject mentioned above. In view of Corona Virus threat, the marking of Bio-metric attendance is suspended till 31<sup>st</sup> March 2020. However, all departments/sections/branches shall maintain manual attendance register with incoming and outgoing time

  
**(Prof. R.K. Singh)**  
**Registrar**

No.IGDTUW/BAMS/GA/2018/

Dated 12.03.2020

Copy forwarded for information and necessary action to the :-

1. All Deans (Planning & Development)/Examination Affairs/Academic Affairs/Students Welfare/International Affairs), IGDTUW
2. All Dy. Deans (IRD)/R&C), IGDTUW
3. All HoDs (IT, CSE, ECE, MAE, Applied Science/Arch.& Plg./Management), IGDTUW
4. Chief Hostel Warden, IGDTUW
5. Dy. Registrar, (GA), IGDTUW
6. Incharge (Personnel), IGDTUW
7. Assistant Finance Officer, IGDTUW
8. System Analyst with a request to upload the order on University website.
9. Consultant/SO (Plg. & Dev.), IGDTUW
10. PS to Hon'ble Vice Chancellor, IGDTUW for information
11. PA to Registrar, IGDTUW
12. Guard file.

  
**(Prof. R.K. Singh)**  
**Registrar**